

Rent Increase Procedure Notice

To: Housing Choice Voucher Program

From: Allentown Housing Authority

This notice explains the rent increase process with the Allentown Housing Authority (AHA). The following policy will be strictly followed and enforced:

- Owner and landlord may not increase the family's rent prior to the anniversary date of the first term of Housing Assistant Payment Contract.
- Thereafter the Contract date is the family's anniversary date with the program.
- Owners may request an increase in the rent only when a written request notice is received 60 days prior to the anniversary date to the tenant family and the AHA.
- The increase request must be sent directly to the family with a copy sent to AHA.
- Only one increase every twelve months is permitted.
- In the event the AHA and the family receive notice less than 60 days prior to the contract anniversary and/or not meet the Rent Reasonableness No Rent Increase will be granted for the upcoming year.